



## WYOMING 307 SELECT RULES & PROCEDURES

WSA Sanctioned Tournament Select Teams



*WYO 307 Select teams are intended to augment the programs offered by WSA's affiliated clubs and do not compete with its clubs' programs and commitments. Success requires that WSA clubs can be assured that WYO 307 Select team members are first a member of an affiliated club and that the club/team is the player's primary responsibility. WYO 307 Select teams are coach driven. Although WSA requires every WYO 307 Select team coach to meet certain standards, the success of a team rests with the satisfaction of its players along with the knowledge and ability of its coach.*

### GENERAL INFORMATION:

1. These rules and procedures are supplemental to, but do not supersede, *WSA Rules and Procedures* and *Financial Policies and Procedures* and are subject to change at any time.
2. WSA and USYS allow affiliated clubs to form tournament teams. For the *convenience* of its affiliated clubs, WSA manages tournament teams known as WYO 307 Select.
3. WYO 307 Select program is for players 11U to 19U.
4. Players participate on WYO 307 Select teams as secondary players.
5. Player and coach membership cards are the property of WSA. Under no circumstance is the card to be given to a WYO 307 Select player or used for another team.

### DEFINITIONS: For the purpose of this Document, the terms set out below are defined as follows:

1. **Registrar** – person responsible for verifying the registration status of players and creates official team documents: this is WSA Wyoming 307 Select Team state registrar.
2. **Affiliated Club** – An approved Wyoming Soccer Association club in good standing.
3. **Primary Club** - An affiliated club and player's primary team's club.
4. **Registered Player** - Execution of an intent to play by completing club registration documents and paying of fees to become a member of an affiliated club.
5. **Rostered Player** – Assigned to the primary club's playing roster.
6. **Active Participant** – Attends primary team functions i.e. Practices, games and tournaments
7. **Team Manager** – Primary contact for a WYO 307 Select team – a required staff member.
8. **Player Pool:** list of players expected or invited to join the team.
9. **Event Roster:** list of pool players, including their jersey number, expected to attend an event. Unless the tournament rules state otherwise, no more than 18 are allowed. A team player pool can be broken into 2 teams. If applicable, make this clear when submitting event rosters.
10. **Team Staff:** approved team coaching staff and manager.

### Team Set Up:

1. The team's GotSoccer user name and password will be emailed to team staff by the registrar. Because of the personal/identifying information in the account only approved staff are authorized to access the team account.
2. All players must register for the WYO 307 Select player pool using the WSA approved registration software. To be accepted into the pool, players must:



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- a) be registered with WSA (*see Players below*) - the registrar will verify registration prior to accepting into 307 player pool – can take up to 1 week.
  - b) once accepted into player pool a player can register for WYO 307 Select team event
  - c) players' true age must be 11U to 19U
3. Jersey numbers are added to the roster by registrar please send numbers in an email with player roster for each event, jersey numbers default to the primary team account and change anytime the player account is updated.
  4. The registrar creates and signs membership cards which will be mailed to the team's manager. Rosters and medical releases will be created and mailed or emailed to team managers; rosters will also be available in the team account once the program administrator has generated them added "and can be printed from the team account"
  5. No fewer than 30 days before the team's first *event* of a season the expected list of players (player pool) must be submitted to the registrar in alphabetical order by last name, with true first name.
  6. Team staff must notify the registrar when new players are added to the player pool.
  7. In the event that there is more than one WYO 307 team at a given age, a player will remain with their originally registered team for the seasonal year.

### Coaches and Managers:

1. Prospective WYO Select 307 team coaches do not have to be affiliated with a WSA club and are to submit with their team application the following:
2. Approved coaches and managers are to register directly with WYO 307 Select. This requires submitting a disclosure statement, authorization for and passing a background check.
3. A current photo (head & shoulder) must be uploaded into each coach GotSoccer profile.
4. A WYO 307 Select team coach's information sheet and current photo (head & shoulder) must be provided on all coaching staff.
5. Team managers must not be related to a team coach.

### Players:

1. All players **will be** registered as a competitive player, and in good standing with a WSA affiliated club and remain in good standing with said club to continue to be eligible for the WYO 307 Select team. NO EXCEPTIONS!



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- a) 11U – 15U players in grade 2-8: are required to be rostered & playing with their primary club team as an active participant given an age and gender appropriate team is available, if no team is available a player must still meet #1 above.
- b) 16U – 19U players in grade 9-12: are expected to be rostered & playing with their primary club team as an active participant given an age and gender appropriate team is available, if no team is available a player must still meet #1 above.

### ATTENDING EVENTS:

1. The team staff is responsible for registering the team for tournaments, paying fees and expenses and submitting the notification to travel or permission to travel, per WSA rules and procedures. Teams aged 11U+ can expect, as a general guideline, to attend 3-6 tournaments per seasonal year, as defined in [WSA Rules and Procedures](#).
2. WYO 307 Select teams can only attend US Soccer sanctioned tournaments held *outside* of Wyoming and whose rules do not expressly prohibit this team type, which is a tournament select team.
3. Players must register to attend every tournament via state provided registration link. The team manager will email an event request to state registrar no less than 14 days before team check in. WSA will create an online-registration link and email it to team staff to distribute to players. Online payment can only be accepted by credit card or voucher. Registration links can be used until the day of the event any unpaid fees after that date are the responsibility of the team staff to collect, which must be deposited into the team account.
4. An event roster must be emailed to the state registrar no fewer than 14 business days before team check in, in alphabetical order with the last name first.
5. Team staff must apply for travel permission per WSA travel rules.
6. Team staff are expected to report all player injuries, red cards coaching/spectator ejections to the state office within 48 hours of event.
7. The following are the only staff allowed on the team sideline during games: WYO 307 Select team staff and WSA state staff.
8. Guest players ARE NOT allowed. NO EXCEPTIONS!

### UNIFORMS:

1. Uniforms are the responsibility of the team; colors are gold, white and brown. **NO EXCEPTIONS**
2. The WSA/WYO 307 Select approved team logo is the only image that can be used for team identification and must be displayed on the front of the jersey.
3. No team sponsors logos or names on uniforms. Warm-ups or T-shirts are okay.



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4. The approved WSA logo can be used on the sleeve of WYO 307 Select uniforms.
5. Approved logo can be obtained from the state office and is only to be used by approved vendors.

### **CHARGING AND COLLECTING PLAYER FEES:**

1. A WYO 307 Select team can determine what fees a player must pay to attend a tournament. Fees can include a portion of the registration fee, coach expenses, uniform costs, etc.
2. All tournament and training events must have a Got soccer registration link
3. Fees collected through the registration link will be credited to the team's bank account.
4. Team expenses paid using personal funds of team staff or authorized team member(s) can be reimbursed, as long as there are funds in the team account. The WSA *Reimbursement Request* including all receipts is to be submitted.
5. Teams can do funding-raising please contact the state office for fundraising review/approval.
6. WSA reserves the right to charge and collect past due registration and team fees from a team's players.

### **PLAYER PERMISSION REQUESTS AND RULES:**

1. Players can only play for 1 team at any event and cannot dual roster.
2. Players should be encouraged to play their "true age" if a team is available.
3. 3) Players are primary to their club team and are obligated to participate with that team in any team event, tournament or game the team has entered into at least 8 weeks in advance of the event date.
4. A WYO 307 Select team head coach may request, in writing, permission from a player's primary club Director of Coaching or Club President (if no DOC) and club team head coach (should be 2 separate individuals), for players to participate in a sanctioned tournament with a WYO 307 Select team in the event. Should a primary club decline the permission request the player participating will play with his/her primary club team. NO EXCEPTIONS.

### **MATTERS NOT PROVIDED FOR:**

These rules and procedures are not meant to be all-inclusive. Matters not provided for or extraordinary circumstances shall be brought in writing to the attention of the WSA 307 Select committee for determination and appropriate action.