



WYS will extend medical and liability insurance coverage **ONLY** when this policy is followed. If any required information is not received the travel notification cannot be approved. Failure of a player, team official, or team to follow this policy will jeopardize the team's liability and secondary medical insurance coverage and may result in the imposition of penalties by Wyoming Youth Soccer and/or US Youth Soccer.

WYS TRAVEL POLICY AND PROCEDURES

Any team or player that wishes to participate in tournaments or games outside of Wyoming must submit a *WYS Notification of Out of State Travel*. All players, coaches, and teams expected to travel **must** be registered and in good standing with their local association and with WYS. This includes compliance with WYS's risk management requirements for each listed coach/assistant coach. WYS's travel policy was developed based on the *US Youth Soccer Travel Policy* (effective 12/4/2009), and is an attempt to comply with that policy. Any conflicts between the WYS policy and the USYS policy will be resolved in favor of the USYS policy. Contact the state office for a complete copy of that policy.

IMPORTANT INFORMATION: NON-USYS/USYS STATE ASSOCIATION SANCTIONED EVENTS:

1. Wyoming Youth Soccer will extend medical and liability insurance coverage to teams, players, and/or team personnel who, **with proper notification**, participate in NON-US Youth Soccer/USYS State Association sanctioned events.
2. USYS and WYS have no control or supervision over non-USYS sanctioned tournaments or games, their participants or staff, therefore, rules of another organization will govern these competitions. The differing rules can include, but not be limited to, risk management, rules of play, protest and appeal procedures, use of USSF registered referees, insurance coverage, and safety requirements.
3. US Youth Soccer does not allow the use of its branded member passes or rosters at any tournament, game, or other program or activity not sanctioned by USYS/USYS State Associations.

To comply with this policy, the following items are required and can be submitted via email.

1. A completed WYS Notification of Out of State Travel. An email address is required; print clearly.
2. A copy of or a web address for the approved *USYS Application to Host A Tournament or Games* for any USYS/USYS State Association sanctioned tournament.
3. A list of all players and coaches expected to travel (including any guest players). This list must be submitted with the travel notification. Any player or coach who participates and is not included on the list will be denied insurance coverage.
 - a. It must be indicated if guest players will attend even if not yet known. Names of the guest players **MUST** be submitted to the state office **BEFORE** travel begins.
4. Applicable fees will be charged directly to the club, under the team's or player's ID#, unless fees are mailed directly to the state office.

FEES FOR TRAVEL NOTIFICATION:

- **Preferred Email Method:** required documents, received in the state office, by email, **no fewer than 48 hours** before the tournament check in date - **\$5.00**.
- **By Mail or Fax:** required documents and fees received in the state office:
 - **10 calendar days or more** before the tournament check in date - **\$10.00**.
 - **Fewer than 10 calendar days** before the tournament check in date - **\$30.00 plus any mailing costs**.

The travel notification form is at: www.wyomingsoccer.com • USYS Travel Policy Dec. 2009